NO SHOW POLICY FOR CURRENT PATIENTS!



We love our patients!

And we understand situations arise in which you must cancel your appointment. Unfortunately due to the rise in appointments being repeatedly missed our office has found it necessary to implement a "No-Show" policy as of 2/1/17. This states that you must contact our office a minimum of (4) business hours prior to your appointment. This situation could possibly prevent other children from scheduling needed appointments. We are requiring <u>4 business hours notice</u> so we can offer your appointment slot to someone else.

We at Community Pediatrics do understand there will be situations where you will need to reschedule or cancel your appointment prior to the four hour notice window. In these situations you will be considered a "no-show". If you accumulate a total of (3) no-shows in a 12 month period, your account will be reviewed and you may be dismissed from the clinic. Please let us know if there are any extenuating circumstances we should know about.

This policy is being put into place as part of our continued effort to provide quality care to all families.

Thank you for your understanding. The Management, Community Pediatrics